

## Little Marlow Sewage Works Committee

### ACTION LOG

Last updated 31/10/23

	Agency / owner	Description	Start date	Due date	Update	Status	Date of last action
1.1	TW AMK	<b>March 2021 incident</b> - Compliance Assessment Report (CAR)	March 21		<ul style="list-style-type: none"> <li>• completed and issued to TW. Copy uploaded web directory</li> <li>• 17/11/21 - TW have responded to the EA. A copy has been requested for web directory</li> <li>• 10/1/22 – Have asked EA for copy of TW comments as per request from TW.</li> <li>• 07/2/22 - ongoing as per email</li> <li>• 11/04/22 - A copy of the TW comments to the CAR have been received and uploaded to the directory.</li> </ul>	<b>Complete</b>	11/4/22
1.2	EA	<b>March 2021 incident</b> - Investigation to be completed and referred to Enforcement Governance Group for decision	Aug 21		<p>2/8/21 - Ongoing as per meeting update            09/9/21 – ongoing as per email on 9 Sept            22/11/21 - ongoing as per email            07/2/22 - ongoing as per email            11/04/22 (meeting) – The investigation is ongoing. No timescales were given.            16/6/22 – chased by email            05/04/23 – chased by email            25/10/23 – chased by email</p>	Ongoing	05/4/23
1.3	EA	<b>March 2021 incident</b> – EA seeking reassurance regarding resilience	Aug 21		<p>2/8/21 - Ongoing as per meeting update            09/9/21 – ongoing as per email on 9 Sept            22/11/21 - ongoing as per email            07/2/22 - ongoing as per email            11/04/22 ongoing            16/6/22 – chased by email            05/04/23 – chased by email            25/10/23 – chased by email</p>	Ongoing	05/4/23

2.1	TW AMK	<b>May 2021 incident - CAR</b>	May 21		<ul style="list-style-type: none"> <li>completed and issued to TW. Copy uploaded web directory</li> <li>TW have responded to the EA. A copy has been requested for web directory</li> <li>10/1/22 – Have asked EA for copy of TW comments as per request from TW.</li> <li>07/2/22 - ongoing as per email</li> <li>11/04/22 (meeting) - A copy of the TW comments to the CAR have been received and uploaded to the directory.</li> </ul>	<b>Complete</b>	11/04/22
2.2	EA	<b>May 2021 incident - Investigation to be completed and referred to Enforcement Governance Group for decision</b>	Aug 21		<p>2/8/21 - Ongoing as per meeting update  09/9/21 – ongoing as per email on 9 Sept  22/11/21 - ongoing as per email  07/2/22 - ongoing as per email  11/04/22 (meeting) – The investigation is ongoing. No timescales were given.  16/6/22 – chased by email  05/04/23 – chased by email  25/10/23 – chased by email</p>	Ongoing	05/4/23
2.3	EA L Bee	<b>May 2021 incident – Copy of monitoring data</b>	Aug 21		Copy of data uploaded to web directory	<b>Complete</b>	9/9/21
3.1	EA	<b>July 2021 incident – CAR</b>	July 21		<p>2/8/21 – still to be issued.  09/9/21 – still to be issued to TW as per email of 9 Sept  07/2/22 - ongoing as per email  11/04/22 (meeting)– The EA will not be issuing a CAR form as there had been found to be no breach of the environmental permit. The incident would still be investigated by the EA</p>	<b>Complete</b>	11/04/22

3.2	EA	<b>July 2021 incident</b> – Investigation to be completed and referred to Enforcement Governance Group for decision	Aug 21		9/9/21 – CAR still to be issued as first part of investigation as per email of 9 Sept 22/11/21 – still to be issued 07/2/22 - ongoing as per email 11/04/22 (meeting) – The investigation is ongoing. No timescales were given. 16/6/22- chased by email 05/04/23 – chased by email 25/10/23 – chased by email	Ongoing	05/4/23
3.3	EA L Bee	<b>July 2021 incident</b> – Confirmation that sewage did not reach local water course including Spade Oaks Lake	2/8/21		as per comments in 2/8/21 minutes 9/9/21 – CAR still to be issued as first part of investigation as per email of 9 Sept 11/04/22 (meeting) - EA officers who attended the scene had not been able to substantiate if sewage had reached the lake. Investigation was ongoing. 16/6/22 – chased by email 05/04/23 – chased by email 25/10/23 – chased by email	Ongoing	05/4/23
3.4	EA J Outhwaite	<b>July 2021 incident</b> – Confirmation on whether Public Health were made aware of July incident	11/04/22		11/04/22 (meeting) – as per minutes J Outhwaite would confirm if the EA made 16/6/22 – chased by email 05/04/23 – chased by email 25/10/23 – chased by email	Ongoing	05/4/23
4	TW A Scott	Figures for potential site capacity if 2 new 25 metre tanks were installed as per question raised at meeting	2/8/21		as per comments in 2/8/21 minutes Email sent asking for confirmation  TW responded 06/12/21 see copy of response uploaded to web directory.	<b>Complete</b>	6/12/21
5	TW A Scott	<b>Copies of reports</b>	2/8/21		as per comments in 2/8/21 minutes Requested from TW 9/9/21	Ongoing	05/4/23

	AMK	Ground Water Impacted Management Plan (GISMP) and Drainage and Wastewater Management Programme			<p>TW have confirmed the (GSIMP) was in Phase 5 of the GSIMP programme and published on the website. See update in web directory 6/12/21</p> <p><a href="https://www.thameswater.co.uk/about-us/regulation/drainage-plans">https://www.thameswater.co.uk/about-us/regulation/drainage-plans</a></p> <p>10/12/21 - Update to be requested at the next meeting  11/04/22 (meeting) Jake Morley was not at meeting to provide an update. Request for update sent by email.  05/04/23 – chased by email  25/10/23 – chased by email</p>		
6	TW D Collyer	Update TW mailing lists to include new local councillors.	2/8/21		<p>as per comments in 2/8/21 minutes</p> <p>AMK has supplied updated email addresses 2/8/21  Email sent asking for confirmation</p> <p>TW confirmed completion 6/12/21</p>	<b>Complete</b>	6/21/21
7	TW A Scott	To pass along M Overall's comments regarding containment barriers	2/8/21		<p>As per comments in 2/8/21 minutes  email sent asking for update 8/9/21</p> <p>TW confirmed receipt and stated M Overall had been in discussion with Rachael Followell-Mattin outside of the meeting and would keep him updated. Email of 6/12/21</p> <p>11/04/22 (meeting) – A Scott would provide further update as per minutes.  25/10/23 – chased by email</p>	Ongoing	11/04/22

8	TW D Collyer	To confirm the formal TW process for information local stakeholders after a site incident	2/8/21		as per comments in 2/8/21 minutes email sent asking for update 8/9/21  Answered as per statement in email of 6/12/21	<b>Complete</b>	6/12/21
9	TW A Scott	To provide contact details of the Thames Water Price Review Group	2/8/21		email sent asking for update 8/9/21	Ongoing	08/9/21
10	TW A Scott	<b>Temporary resilience at LMSW</b>	11/04/22		11/04/22 (meeting) – A Scott referred to discussions with the EA regarding temporary resilience measures on site. Further update needed 16/6/22 – chase email sent	Ongoing	16/6/22
11	EA J Outhwaite	<b>Dry weather flow</b> The EA use “dry weather flow” as a measure of adequate capacity. J Outhwaite would provide details of current flow	11/04/22		11/04/22 (meeting) – action from minutes 16/6/22 - Chase email sent 25/10/23 – chased by email	<b>Completed</b>	16/6/22
12	TW A Scott	<b>Spillage rates</b> To provide details of spillage rates by month	11/04/22		11/04/22 (meeting) – action from minutes 16/6/22- chase email sent	Ongoing	16/4/22
13	TW A Scott	<b>Population equivalency</b> To provide details of current level of use verse 186,000 capacity	11/04/22		11/04/22 (meeting) – action from minutes 16/6/22- chase email sent	Ongoing	16/6/22